



## **CAD Drafter**

### **Why choose us?**

It's an exciting time to be part of our team. We are a fast-growing, privately held company that has been in business for 25 years. We accomplish our mission with a team who works collaboratively on meaningful, impactful projects for our clients. We empower our employees to work in the smartest, most efficient ways to achieve total balance between the demands of their jobs and their lives. That's why we give you the autonomy and support you need to work in the way that makes you most productive, agile, confident and insightful. We strive to listen to our clients, partner with them as a team, and accept their goals as our own.

### **About the role:**

Broadus Services is looking for a CAD Drafter to join our team. The CAD Drafter is responsible for the creation of telecommunications or utility drawings from concept to final design, drawn to scale, suitably detailed to convey the necessary information required for client approval. We will not look at your resume if you do not have telecom experience. This position interfaces with the site acquisition and permitting teams.

### **What you will be doing:**

- Responsible for preparing detailed Construction Drawings using sketches / pictures / RF Data provided by client.
- CAD Tech must have understanding of documents such as RF Data sheets, Application, Structural Analysis and Mount Analysis.
- Must be able to read and understand surveys.
- Ensure drawings are completed according to client's timeline.
- Serve as primary resource to A&E Project Manager.
- Develop, create, recommend, design new site drawings.
- Include fix/edit in existing drawing to conform to the company's current acceptable design standards.
- Create CAD drawings from concept to final design, drawn to scale, suitably detailed to convey the necessary information required for approval.
- Check and correct any mistakes within the drawings.
- Complete drawings within prescribed time limit.
- Abilities in planning and organizing to meet scheduled deadlines.
- Strong multi-tasking and organizational skills.
- Any and all other duties as assigned in order to meet Company objectives.

### **About you:**

Ideal candidates will have a high attention to detail, and exceptional organization skills.



**Qualifications:**

- Telecommunications experience a must!!
- Minimum 2 years AutoCAD experience is required.
- Must have AutoCAD installed at home.
- Must be capable of working with little to no supervision.
- Ability to work in a fast paced work environment.
- Previous experience with CAD Version 2018 or higher is preferred.
- Able to read site drawings.
- Follow standard drawing and printing procedures as set out by the client.

**Employment Type:**

- Full time
- 100% remote
- Contract
- Paid per site completed